

**CALIFORNIA APPRENTICESHIP COUNCIL**

www.dir.ca.gov

455 Golden Gate Avenue, 10<sup>th</sup> Floor

San Francisco, CA 94102

Tel: (415) 703-4920

Fax: (415) 703-5477



ADDRESS REPLY TO:  
California Apprenticeship Council  
P. O. Box 420603  
San Francisco, CA 94142-0603

## **CALIFORNIA CONFERENCE ON APPRENTICESHIP COMMITTEE MEETING**

### **MINUTES**

Wednesday – July 30, 2008

#### **I. CALL TO ORDER/ROLL CALL**

Chairperson Carl Goff called the meeting to order at 10:56 a.m. Commissioner Goff introduced Frank Cuneo, Trustee for CCA who is standing in for Co-Chair, Bill Campbell. Present were: Carl Goff, Patrick McGinn, Anne Quick, Jose Padilla, Jack Gavett, and Frank Cuneo. A quorum was not met. The minutes were not approved. Members absent: Wayne Lindholm, Don Davis, Bill Campbell

- II. Mr. Cuneo asked if there were any questions on the January 23, 2008 minutes. A question was asked if the committee sent a letter to the Department of Education regarding efforts to increase participation by the educators of K-12 at the Community College level and instructors to participate at the Bi-Annual event. Mr. Cueno stated that a letter was not sent to the Department of Education, but there was a draft letter that was created and transformed into a form, called the Sponsor and Educator form, and was sent to the Apprenticeship Programs and the Coordinators Associations to use as a tool for recruitment of educators. The committee received about 45 responses through these efforts.

- III. Trustee Frank Cuneo, (outgoing Treasurer), gave the following financial report as a review: The outgoing Treasurer distributed a financial overview sheet along with supporting account balance and income statement sheets for review. The following information was noted:
- |   |             |
|---|-------------|
| Balance after account transfer, as of 12/29/06: | \$33,468.42 |
| Total Receipts                                  | \$81,794.12 |
| Total Expenses                                  | \$72,598.26 |
| Ending Balance, as of July 29, 2008             | \$42,664.28 |
| Net income for conference period:               | \$ 9195.86  |

Mr. Cueno let everyone know that there are extra shirts from the conference. It was suggested that shirts remaining from the conference be made available for purchase at a cost of \$15.00 the regular CAC meeting. It was determined this may be possible for the meeting this week if at least 5 officers could be reached and were in favor. The following officers responded in favor: Jim Westfall, Darrell Lawrence, Pat Knighton, Jose Padilla, Jack Gavett and Frank Cuneo.

Per Capita Receipts: Questions were raised about which programs had paid the per capita and which programs had not. In addition, it was requested the Treasurer prepare a comparison of attendees whose programs had not paid per capita contributions for consideration. It as suggested those who did not pay might be published. These items and consideration of what to do to encourage participation were referred to the next meeting in October.

IV. Comments for Improvements; the following comments were noted:

- Workshop evaluations by attendees had been reviewed, with nearly all comments quite positive for all workshops.
- More food at the Hall of Fame reception and banquet.
- Entertainment for a longer time.
- More formal Hall of Fame presentations were suggested.
- A Thank You to the presenters who made the conference valuable was extended.
- Repeat the cards provided through CI Solutions.
- Recruit a few more vendors.

V. Possible Hotel Sites for the 2010 CCA

- All suggestions will be taken at the next meeting in October.
- The next conference will be held in Los Angeles.

VI. Possible Golf Courses for the 2010 CCA

- The choice is contingent upon the choice of the hotel.

VII. Establish Dates and Rough Schedule for 2010 CCA

- Possible dates for the next conference were noted as April 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup>, & 30<sup>th</sup>, 2010. The dates will be confirmed by the incoming officers, DAS and others involved.

VIII. List Possible Workshops for 2010 CCA

Trustee Cuneo read the workshops from the conference. The following are suggestions on potential future workshops.

- Apprenticeship 101 for Educators
- Substance Abuse
- Construction Tech Programs at the High School level
- 

IX. Entertainment Suggestions for 2010 CCA

- Suggestions will be received at the next meeting.

X. List of new officers:

- Commissioner Carl Goff liaison
- Don Davis – Chair
- Bill Campbell – Co-Chair
- Lionel Hernandez – Secretary
- Jose O. Padilla – Co-Secretary
- Pat Knighton – Treasurer
- Darrel Lawrence – Co-Treasurer

Trustees:

- \* Jim Westfall
- \* Randy Gourley
- \* Jack Gavett
- \* Frank Cuneo

The new officers were sworn in at the last CAC meeting in San Jose.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted by Frank Cuneo